

If you have not completed the pre-req you will **not** be force added into a class.

**If you are requesting a force add you MUST include**

Your name

ID Number

The CRN for the class(es)

Verification that you have met the pre-req.

- ✓ If you are requesting PHYS 2305 or 2306 you MUST send a CRN for an open lecture and lab. (Two different CRN's)
- ✓ If you do not provide everything listed above your request will not be processed.

If a class is listed as full on the timetable it really is full and force add is **not** an option. We don't have a waitlist so you should watch the timetable for openings.

You will **not** be added to a restricted section. Please click on the CRN to verify it is not a restricted CRN.

Please remember that VT has 30,000+ students. Just because a section is open when you email us doesn't mean that it is open when we read the email. We would recommend that you send at least 3 open CRN's.

Once you have been added please do not drop the course(s) unless you don't plan to take the class, or you can add another section without another request to force add.

Please submit your request to: [ugphysadvising-g@vt.edu](mailto:ugphysadvising-g@vt.edu)